

Halesbury Home School Association (HHSA)

Minutes from parents /carers meeting Mon 22<sup>ND</sup> Oct 2018 10.30am

Venue :staff room Halesbury

Present	Apologies
Rosie Thompson	Mr Kulyk
Hayley Welborn	Emma Chambers
Becky Taylor	Kelly Cole
Louise Poole	Lucy Rowe
Lucy Gillespie	Jayne Wright
Duncan Young	George James

Lyn Young

Kevin Thai

Jo Green

Olivia Kibuka

Georgina Parsons

Agenda

1. Minutes from last meeting
2. Requests for funds from staff
3. Forthcoming Halloween disco
4. Christmas Fayre
5. AOB.
6. Future dates for diary.

1. Rosie welcomed all and thanked everyone for attending .Minutes of last meeting agreed as seen and agreed as accurate. Group informed of new tab present on Halesbury Website now for easier access to minutes, dates events etc.

2. A verbal request bought from Olivia for contribution towards panto transport. Hayley reminded group that requests can only be considered when correct form completed and bought to group and then can be put to vote with members present at that time. Maximum of £200 contributions will be considered. Olivia to take back and will ask staff to submit form.

3. Help requested for Halloween disco Wed 24<sup>th</sup> Oct. Kelly, Kim, Becky, Rosie, Sarah, Louise all can help. Thanks to Hayley and Rosie for purchasing, and for Hayley putting together loot bags for each child to receive on that day. Decorating hall from 12.00.Thanks to Sarah for supplying decorations

and she will supervise art table at the event. Olivia will ask classes to also make some decorations and witches/wizards hats for optional dress up. Mufti day for children bringing costumes for the afternoon if they wish. Mufti money going to school funds. Children to have box lunches to allow more time for decorating. Simon to provide music. Thanks to Becky's hubby for supplying biscuits and squash donated from his shop. It was agreed children would be given drinks, biscuits and cakes when back in class to avoid any safety issues around open drinks. Thanks to George and Lucy for providing cakes. Rosie to provide "feely "loot bags" containing safe mouldable foam, moon sand and slime and stickers for those brave enough to participate.

Halloween raffle to be drawn on last day assembly 26<sup>th</sup> Oct. Group call requested for reminder on raffle tickets and Olivia will make sure parents are aware who has won. Rosie will sell raffle tickets to parents at Harvest Festival on Thurs 25<sup>th</sup> Oct. Thanks to Dan and Danni for promise of Halloween cake and Lucy, Louise, George, Rosie, and all other donators towards spooky hampers.

4. It was agreed that a Christmas fayre would go ahead on Sun 9<sup>th</sup> Dec 12-3pm £2 per family or 50p per person. Help requested for preparation, stalls and donations requested with offers from Kelly, Sarah, Georgina, Mark, Louise, Duncan, Hayley, George to assist. Rosie will help in preparation but unable to attend event as prior booked day trip away.

Catering will be done by ourselves with festive food, mince pies, hot chocolate, tea, coffee cakes etc on offer. Olivia will ask Tash and Carol to do door duties. Lyn will ask her dad if he would be Santa and Olivia will try to find previous Santa outfit somewhere in school. Lucy will devise poster when stalls etc confirmed. Emma making baubles ahead of event and George will make festive edible goodies to sell and possible Christmas buckets. Louise has already booked Saxophone for the day. Any donations of good quality bric a brac would be gratefully received .Discussion in more detail for next meeting.

#### 5.AOB

Olivia requested a financial report regarding group funds for the Governors report and will liase with Duncan with regards to this. It was explained that this would have to be routinely provided at regular intervals by group in line with school rules and legal obligations.

Still an issue around communication between staff and group regarding requests for monies etc so it was decided it would be useful for one or two group representatives to attend a staff meeting to explain what we are about and how we can work together for the benefits of the children. Rosie and Duncan are happy to attend a meeting and Olivia will advise when this can take place.

#### 6.Dates for diary:

Next HNSA meetings

Tues 13<sup>th</sup> Nov 10.30.

Tues 27<sup>th</sup> Nov 10.30.

Tues 11<sup>th</sup> Dec 10.30.

All parents invited and will be made very welcome.