

Halesbury HHS Minutes 10.04.24

Attendance – Kim Crowdy – chair, Kevin Thai, Rebecca Smart, Abby Marsh, Jayne Wright, Kirsty Wassell

Apologies – Duncan Young, Laura Slater, Sarah Devlin, Amy Hofton-Hughes

Minute No.	By whom	Minute
100424-01		<p>Thank you to those who have found quotes for the Summer Fun Day and did research into activities.</p> <p>Kim met with Mr Marsh, and Mr Wood plus Miss Butcher regarding the activities that the children had requested.</p> <p>Nerf guns were a very popular request from pupils, however the appropriateness of the idea of ‘guns’ in school and the safety aspect of children being over stimulated or the amount of risk assessment that would be needed to safely do the activity both as a group and individually, have meant that this has been ruled out as an option for the Fun day. This also applied to laser tag. The Animal lady was requested additionally to last time, so Kim has booked this and is trying to organise the sessions for the fun day on the capacity allowed for each session. During the meeting Kim also said it was highlighted that the complex classes would struggle with more than 3 activities during the day due to the change in routine and the needs of the children. The disco dome is no longer going to be booked, and instead we will hire a sensory planetarium which everyone agreed would be more accessible/meet more needs of the pupils. A discussion was held as to whether moving forward we consider purchasing a mobile planetarium of our own, as it would be more cost effective in the long run, and providing it is popular at the fun day. The possibility of purchasing gym balls for giant dodgeballs was also suggested as an alternative and these can then be used for sensory needs also.</p> <p>Currently already booked is -</p> <p>Bouncy castles</p> <p>Ice cream truck</p> <p>Training for Kim to be a bubble lady</p> <p>Animal Lady</p> <p>Face Painter to be booked. Kirsty to arrange booking and invoice.</p>
	Kirsty	To be organised -
	Jayne	<p>Sensory trays - edible options – we will provide the items and Jayne will create these. Mr Marsh can then let Jayne know what they want.</p> <p>Also requested for some of Kim’s sensory items from her business which Kim will sort.</p> <p>Discussion around the possibility of Ping Pong hire – as some younger children enjoyed going out to this – although it may not be played in the traditional sense – to be discussed with school.</p> <p>Tug of war, Dodgeball, arts and crafts, baking activities are still to be purchased. Kim has drafted a timetable, for classes on the day – so far the activities are at £1,600+ plus we need purchase the things above e.g. rope, gym balls, arts and crafts, caking etc which will possibly be over the projected budget.</p>
	Kim	<p>Discussion with the budget, and how the gaps in the time table will be filled with baking, crafting, games, bubbles and other things in the school.</p>
100424-02	Kim	<p>Action plan for the summer fayre. Kim will start with creating flyers to ask for donations towards the raffle. Advertisement for this will be started soon. All agreed £15 per stall on the fayre as a one off payment. £10 per charity stalls.</p>

	Bec	Bec will also book the ice cream man for the Summer Fayre, and costing should be £1.50 per ice cream.
100424-03		Leavers gifts – All agreed we also including post 16 in receiving leavers gifts. Discussion to be had with Mr Williams regarding what this gift could be. After discussion all agreed to keep with Hoodies for Year 11 leavers.
100424-04		In the previous minutes we mentioned the requests for funding from the school with items or trips- this is still ongoing and a meeting will be arranged to discuss this further with Mrs Payne.
100424-05	Kim Abby	<p>Summer fayre – Advertisement for this still needs to be completed. List of raffle prizes to be kept from Abby, and everyone to encourage the collection of raffle prizes towards the fayre. Kevin will continue with the food stall, and include Pizza and Hotdogs, plus the usual and snacks. Popcorn, sausage rolls etc and all TBC. All agreed to ask the school again about whether we can use the catering kitchen for the chips etc, even though we anticipate this might be a No. More help will be needed at the fayre, especially as this time all the volunteers needs to clean up and tidy away at the end of the fayre.</p> <p>All agreed no payment to enter the summer fayre, but donation buckets and possibly volunteering from the pupils to hold the buckets for entry/leaving. Discussion around quieter/break out space for children who struggle with the busy environment. Possibility for a map of what will be where to be sent out a few days before the fayre, to give parents the option to plan and prepare for the fayre.</p>
100424-06		<p>AOB</p> <p>No longer looking at funds for the minibus</p> <p>The mission statement to be completed still which Kim will do and place on the website. This may need to be updated as we go along.</p>
100424-07		We want to start prepping for the Christmas Fayre before the end of summer ideally, with booking and organising activities.
		Next meeting TBC